

Expression of Interest for Stallholders

SPORT AND ACTIVE LIVING EXPO

ATTENTION: GLADSTONE REGION SPORTING CLUBS, ORGANISATIONS AND FITNESS/WELLNESS BUSINESSES

Gladstone Regional Council invites local sporting clubs/organisations and fitness/wellness businesses to host a stall at the 2023 Sport and Active Living Expo being held on Sunday 11th June at the Philip Street Communities and Families Precinct. The expo provides the opportunity for sport and active living organisations to showcase their service to the Gladstone Region community and raise awareness of programs available across the community that promote positive wellbeing, healthy lifestyles, and social connections.

Not only will the event encourage the Gladstone Region community to become involved in physical activity and healthy lifestyles, it is also an opportunity to network with likeminded groups, boost participation levels and participate in free capacity building workshops hosted throughout the day. The Sport and Active Living Expo takes a holistic approach to improving the health and wellbeing of our community.

Who is eligible to submit an expression of interest?

Sporting Clubs/ Organisations and Fitness/ Wellness businesses are encouraged to submit an Expression of Interest to hold a stall at the Expo, promoting their Sporting Club/ Organisation or Fitness/ Wellness business. Please note the intent of the stall is to promote opportunities for participation and positive wellbeing, however no sales or monetary transactions are to take place at the event.

Please note that council will not accept expressions of interest from:

- Any business promoting multi-level marketing products;
- Cosmetic or beauty businesses/ retailers;
- Doctors or other allied health practitioners; and
- Massage therapists.

Gladstone Regional Council are required to comply with capacity restrictions. Therefore, if too many applications are received in any one category (for example, same sport or health/wellbeing field), Council will consider the best mix of Sporting Clubs/Organisations and Fitness/Wellness Businesses, will insofar as practicable, give priority to Sporting Clubs/Organisations and will assess all applications based on the order in which the applications are received.

Event details:

Date: Sunday 11th June 2023
Event Time: 10am – 2pm
Location: Philip Street Communities and Families Precinct

Submissions close: 5pm Friday 28th April

What will be required of the successful applicants?

Successful Sporting Clubs/Organisations and Fitness/ Wellness businesses will be required to:

- Provide marquee (outdoor only), table and chairs for stall set up (indoor and outdoor options available)
- Sign and comply with GRC's Stallholder Deed;
- Provide a risk assessment for your stall (template will be provided)
- Provide a copy of your public liability insurance
- Ensure that two (2) delegates who hold blue cards, are available to attend the stall between 10am and 2pm;
- Wear closed in shoes and undertake any site inductions required by GRC;
- Provide flyers/information to the public regarding your sporting club/ organisation or fitness/wellness business.
- Stallholders can provide flyers or other promotional items to include in 100 x giveaway bags on the day. Copies/ items must be delivered to the Philip Street Communities and Families Precinct Ngallil Building by no later than 5pm, Friday 28 April 2023

Submission and notification information

Applicants whose expressions of interest have been successfully selected will be contacted prior to the 19 May 2023.

For further information or to register your interest in being a part of the Sport and Active Living Expo, please contact the Community Development team on communitydevelopment@gladstone.qld.gov.au or 4976 6300 and return your completed application to the Community Development team by email or in person at the Philip Street Communities and Families Precinct by 5pm, Friday 28 April 2023.

This application is for Sport and Active Living Clubs to register their interest to attend the annual GRC Sport and Active Living Expo. Only one application form will be accepted for each Sporting Club/ Organisation or Fitness/ Wellness Business.

DATED	The..... Day of 2023
APPLICANT DETAILS	
SPORTING CLUB/ORGANISATION NAME OR FITNESS/ WELLNESS BUSINESS NAME & ABN/ACN	
CONTACT PERSON <i>(Please note that this should be the President or Secretary of a Sporting Club/Organisation)</i>	
CONTACT NUMBER	
EMAIL ADDRESS	
NAMES OF THE TWO (2) DELEGATES ATTENDING THE EXPO <i>Names of both delegates attending. Please note that these delegates should attend for the entirety of the event.</i>	
<p>In submitting this application, I agree and understand that:</p> <ul style="list-style-type: none"> • This application is to assist the Community Development Team with upcoming Sport and Active Living Expo, hosted by Gladstone Regional Council. • Personal information supplied by you will be handled in accordance with Council's Privacy Policy in accordance with the principles under the <i>Information Privacy Act 2009</i> (Qld) and will be used by Council to process this Application and perform related Council functions. • Gladstone Regional Council are required to comply with capacity restrictions. Therefore, if too many applications are received in any one category (for example, personal trainers or gyms) Council will instead request that all businesses submitting an expression of interest provide a flyer/brochure in lieu of being allocated a stall. • Council may, in its absolute discretion, cancel, vary or postpone the Expo and Applicants will have no claim against Council for any cancellation, variation or postponement of the Expo. • If, after submitting this form, you are not able to participate in the Expo, please advise the GRC Community Development team in writing (via email). • Applicants agree to have their name and logo included in all Promotional Material, and grant Council an irrevocable and non-exclusive licence under the <i>Copyright Act 1988 (Cth)</i> to use their name and logo. • Successful applicants will be required to sign a Stallholder Agreement and to otherwise comply with the requirements set out here. • Copies of the delegates' Blue Card must be submitted with this Application. • A copy of the Applicants Public Liability Insurance must be submitted with this Application. • Applicants release Council against all claims made directly or indirectly as a result of submitting this Expression of Interest. 	
SIGNED BY AN AUTHORISED DELEGATE OF THE APPLICANT	



<i>(Please note that this should be the President or Secretary of a Sporting Club/Organisation)</i>		
<i>Please complete this form and return to the GRC Community Development team</i>	BY EMAIL	IN PERSON
	communitydevelopment@gladstone.qld.gov.au	Philip Street Communities and Families Precinct, 1 Pengelly Street Gladstone